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**UNITED STATES DISTRICT COURT**

**DISTRICT OF NEVADA**

DANIEL W. KELLER,

Plaintiff,

v.

STATE OF NEVADA, et al.,

Defendants.

Case No.: 3:25-cv-00083-ART-CSD

**ORDER**

Plaintiff is an inmate in the custody of Washoe County Detention Center and has filed a pro se civil rights complaint pursuant to 42 U.S.C. § 1983. (ECF No. 1-1.)

The Local Rules of Practice for the District of Nevada provide: “Any person who is unable to prepay the fees in a civil case may apply to the court for authority to proceed *in forma pauperis* (IFP). The application must be made on the form provided by the court and must include a financial affidavit disclosing the applicant’s income, assets, and liabilities.” LSR 1-1. When a prisoner seeks to proceed without prepaying the filing fee, in addition to filing the affidavit, the prisoner is required to submit a certified copy of the trust fund account statement (or institutional equivalent) for the six-month period immediately preceding the filing of the complaint. The statement must be obtained from the appropriate official at the prison or detention facility where the prisoner is or was confined. 28 U.S.C. § 1915(a)(2).

When a prisoner brings a civil action IFP, the prisoner is still required to pay the full amount of the filing fee. The court is required to assess, and when funds exist, collect an initial partial payment of 20 percent of the greater of: (A) the average monthly deposits in the prisoner’s account or (B) the average monthly balance in the prisoner’s account for the six-month period immediately preceding the filing of the complaint. Thereafter, whenever the prisoner’s account exceeds \$10,

1 the prisoner must make monthly payments of 20 percent of the preceding month's income credited  
2 to the prisoners account until the filing fees are paid. The funds are to be forwarded by the agency  
3 having custody of the prisoner. 28 U.S.C. § 1915(b)(1), (2).

4 The filing fee is \$405 (consisting of the \$350 filing fee and \$55 administrative fee). If an  
5 inmate does not qualify for IFP status, he must pay the full \$405 filing fee. If the inmate qualifies  
6 for IFP status, the \$55 administrative fee is waived, and the inmate will only pay the \$350 filing  
7 fee over time.

8 Plaintiff has not submitted the IFP application and financial certificate on the court's form.

### 9 CONCLUSION

10 The Clerk shall **SEND** Plaintiff a copy of the instructions and application to proceed IFP  
11 for an inmate. Plaintiff has **30 days** from the date of this Order to either file his completed IFP  
12 application or pay the full \$405 filing fee. The application must be accompanied by all of the  
13 required documents, including:

14 (a) the completed **application to proceed IFP for an inmate** on the court's  
15 approved form (i.e., pages 1-3 with the inmate's two signatures on page 3);

16 (b) a **financial certificate** properly signed by both the inmate and a prison or jail  
17 official (i.e., page 4 of the court's approved form); and

18 (c) a copy of the inmate's prison or jail **trust fund account statement for the**  
19 **previous six month period.**

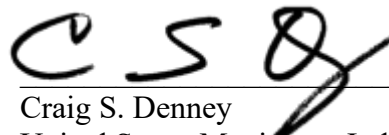
20 Once Plaintiff has filed his completed IFP application and financial certificate or paid the  
21 filing fee, the court will screen the complaint pursuant to 28 U.S.C. § 1915(e)(2)(B) or 28 U.S.C.  
22 § 1915A, or both. Both require dismissal of a complaint, or any portion thereof, that is frivolous  
23 or malicious, fails to state a claim upon which relief may be granted, or seeks monetary relief

1 against a defendant who is immune from such relief. If the complaint is dismissed on screening,  
2 there will be no refund of the filing fee, and an inmate proceeding IFP is still required to pay the  
3 \$350 filing fee over time.

4 If Plaintiff fails to timely file a completed IFP application and financial certificate or pay  
5 the filing fee, the court will recommend dismissal of this action without prejudice.

6 **IT IS SO ORDERED.**

7 Dated: February 18, 2025.

8   
9 Craig S. Denney  
United States Magistrate Judge